SELF STUDY REPORT

FOR

2nd CYCLE OF ACCREDITATION

MATUSHRI KANBAI LALBAI AND MOTIBAI LOHANA KANYASHALA AND BALIKAGRUH'S B.L. AMLANI COLLEGE OF COMMERCE AND ECONOMICS M.R. NATHWANI COLLEGE OF ARTS

NS ROAD NO 6,NEXT TO JAMNABAI SCHOOL GATE NO 4,JVPD SCHEME VILEPARLE WEST
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BANGALORE

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Self Study Report of Matushri Kanbai Lalbai and Motibai Lohana Kanyashala and Balikagruh's B.L. Amlani College of Commerce and Economics M.R. Nathwani College of Arts

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

B.L. Amlani College of Commerce and Economics M.R. Nathwani College of Arts (Girls College) was established by Matushri Kanbai Lalbai and Motibai Lohana Kanyashala & Balikagruh Trust with a vision of providing quality holistic education to girl students.

The college has an excellent academic track record though the input is largely from the socio economic backward community from Gujarat. The demographic profile of the college comprises of diverse indigenous ethnography from various strata of the society imparting inclusive and equitable higher education to the locality.

About the Trust

B.L. Amlani College of Commerce and Economics M.R. Nathwani College of Arts (Girls College) has been a shining beacon of hope to innumerable families whose young girls are given the privilege of getting holistic higher education. Today we have at the helm of the Governing Body, Solicitor Mahendra Ghelani who is the President managing Matushri Kanbai Lalbai and Motibai Lohana Kanyashala & Balikagruh Trust. He heads the educational institutions, hostels and boarding, hospitals, and other social welfare institutions that are located in India that promises social service with sincerity graced by the spirit of God that guides them.

The purpose of the current Self Study Report (SSR) is not only to document the depth and breadth of the current facts but also to describe the challenges the college is currently facing, and to provide clear and realizable goals to guide institutional efforts.

This SSR has been drafted for the purpose of affirmation of accreditation of B.L. Amlani College of Commerce & Economics M.R. Nathwani College of Arts by NAAC and to present a snapshot of the institution from 2017-2022.. The institution has maintained a strong commitment to provide high quality programs and services by conscientiously evaluating priorities and efficiencies to become a stronger institution.

Vision

Ma Kanbai Vidhydham aims at the holistic development of women, by providing learning opportunities to empower her with knowledge, skills and attitudes, to face personal and professional challenges with confidence, inculcating values of respect, commitment and concern for the service of others, thereby enabling her to make a positive contribution to the society.

Mission

"Our mission is to empower women by providing them with a conducive environment for acquiring professional skills, through an education that is life and career oriented value- based and creative in the pursuit of excellence."

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Driven by a vision and mission for realization of objectives socially uplifting academically enriching and empowering girl students through value based holistic, student centric education.
- Conducive peaceful and safe campus environment with full of plantation.
- The college has a policy of giving admission on first come first serve basis and not essentially on merit.
- Wide range of extra curricular activities aimed at the all round personality development of students.
- Active participation of many teaching staff in different faculty improvement programmes to improve teaching and research skills.
- Visionary, Proactive and Progressive management

Institutional Weakness

- Progression to further higher education suffers because many girl students come from economically weaker sections of society and have to support their families during and immediately after graduation.
- Inadequate facility of research due to absence of research center.
- Inability to meet the students' higher education needs due to limited number of programmes.
- Low Contribution by the Alumni.
- Unhealthy admission competition from neighbouring colleges.
- Difficulties in tapping external funding from UGC/Government for developmental activities.

Institutional Opportunity

- Well qualified staff, well equipped labs and library with good number of books to start new and more P.G.Courses.
- Sufficient land for future development.
- Research can be strengthened by applying for research center and research guides.
- The college can develop Industry-Academia liaisons to strengthen on campus placements and Industry oriented courses can be designed to ensure employability.
- To introduce earn and learn scheme.
- The Covid-19 pandemic has given an opportunity to re-invent modes and methods of teaching. Students and teachers alike have innovated and adopted to new modes of engagement by training in several Online platforms like Microsoft Teams, Zoom, and Google Meet. Teaching- Learning process has been enhanced and supplemented by quality e-resources.

Institutional Challenge

- Majority of the students belong to rural background, hence their grasping power is average and this result in slow academic growth.
- Motivating students to undertake internships, field visits, etc., in programmes where it is not compulsory, is difficult.
- Lack of exposure towards technical knowledge because there are no industries in this area.
- Difficulty in placement opportunities for graduates of mass media

- Continuous up gradation of computer infrastructure due to change in syllabus and new LMS systems involves high cost, both financially and technically.
- Difficulty in getting govt. grants for research and development for the self financing college.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The institution ensures effective curriculum delivery through a well-planned and documented process. Our college is affiliated to University of Mumbai, and strictly follows university prescribed curriculum and takes efforts to achieve academic excellence & professional competency by adopting academic flexibility measures. At the commencement of the academic year, IQAC, the HoDs along with Principal engage in a brain storming session with regard to teaching-learning activities keeping in view the outcomes of the previous academic year. Workload allotment is made to teachers as per their expertise and University guidelines. IQAC finalizes the academic and co-curricular activities and an academic calendar is prepared. Teaching Plan is prepared in the beginning of the semester by course faculties. The progress of teaching-learning is periodically discussed in IQAC meetings, meetings with Principal and Parent-Teacher's meetings. Different Pedagogy in teaching such as blended lecture methods, participative, experiential learning, ICT, Computer Based Learning (CBL), Self Directed Learning (SDL) apart from Chalk and Talk are adopted in curriculum delivery. These initiatives and methodologies have resulted in excellent results in the past five years. Academic year commences with an Orientation Programme for the students at the beginning of the session to acquaint students' examination, learning and other support system, institutional code of conduct etc.

The academic calendar serves as an informational tool to plan the academic activities for students, faculty, and staff of the institution. The academic calendar is well disseminated on the website, so that other stakeholders are informed regarding the activities and events happening in the institution.

A number of co-curricular, extra-curricular activities, DLLE activities are planned in advance. The activities are also included in calendar.

The Mission and Vision of the College are in alignment with the core values stated by NAAC. Cross cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics are integrated into the Curriculum of most courses offered in the college. The IQAC motivates departments and faculty to organize activities relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum on a continued basis so as to inculcate core values among students.

Teaching-learning and Evaluation

Teaching-learning: The College faculty in order to make teaching learning more effective uses students centric methods.

1) Experiential Learning Techniques: As a part of experiential learning and participative learning various academics and industrial visits are organised every year.

2) Participative learning:

The college has established 'MoE's Innovation Cell (MIC)' to systematically foster the culture of Innovation

to encourage, inspire and nurture young students by supporting them to work with new ideas.

The students are encouraged to take part and present papers in various seminars, workshops and conferences. Students also participate in extra and co-curricular activities, intra/interdepartmental, inter/Intra college events which enhance their planning, organizational and managerial skills through events like Elysium (Institution's Annual cultural fest)

3) Problem Solving Methodologies:

Study of Current Affairs: Used to increase student participation and develop problem solving skills.
Assignments, quizzes, presentations: used to develop logical reasoning and problem-solving skills.
Project exhibitions: Questioning and exploring skills are developed among students.
Tutorials: Problem solving skills. Case studies.
The college received Rs.15,000 from National Commission for Women for conducting effective online lecture series to enhance the students personality and for capacity building program.

Evaluation: As per Affiliated University rules the first year and second year examinations are conducted by the college on behalf of the university. The third year i.e final year examination external is conducted by university and internal exam is conducted by the college.

Mechanism of internal/ external assessment is transparent and the grievance redressal system is timebound and efficient.

Student Performance and Learning Outcomes:

The College takes a number of steps in dissemination of the vision, mission and programme outcomes among students and other stakeholders. The vision and mission statement is displayed at all strategic locations in the College, prospectus and institutional website. The Programme Outcomes of all graduate and post graduate programmes are displayed on the college website. Orientation programmes organized for all first year students acquaints the students with the vision, mission and the expected outcomes of their selected programmes.

Research, Innovations and Extension

Research and Innovations: The IQAC strives hard to foster right kind of ecosystem with respect to learning, teaching, entrepreneurship, and community orientation. The college has established an Institution's Innovation Council (IC202219026) in the campus as per the norms of Innovation Cell, Ministry of Education, Govt. of India during the academic calendar year 2021-22. The college have been funded with Rs. 49,000 by Institution's Innovation Council in order to train students to take up entrepreunership and be empowered.

Another initiative taken up by the IQAC is establishment of Cell (IPR Promotion and Management, Department for Promotion of Industry and Internal Trade, Ministry of Commerce & Industry, Government of India), in order to equip and train students to set up start up and patent them.

Extension: The students undertake extension and outreach activities through out the year. The Department of Life Long Learning and Extension (DLLE) Cell sensitize the students towards social issues for there holistic development.

The college has been selected for Unnat Bharat Abhiyan, a flagship program of the Ministry of Education (MoE) Government. The college has adopted cluster of five villages under Unnat Bharat Abhiyan (UBA) in

consultation with the District Collectors. with UNNAT BHARAT Abhiyan Program. Under this project we have attempted to addressed few challenges such as water supply, senitation and health hygeine issues for household surveys. These issues have been identified through Gram Sabhas and public participation in planning and implementation was encouraged.

Extension Awards:

1. The DLLE coordinator Dr. Jitendra Ahrekar has been appreciated with award as field coordinator for the progress of extension education and social welfare activities during the year 2019-20
2. The college has been awarded by University of Mumbai with best extention college (DLLE) award for the year 2020-21.
3. The college has been awarded by Sahayah Foundation for Extension Activity in Social Work for the year 2021-22.
4. The DLLE coordinator Dr. Jitendra Ahrekar has been appreciated with award as field coordinator for the progress of extension education during the year 2022-23

Infrastructure and Learning Resources

The policies regarding creation and enhancement of infrastructure are purely based on ensuring effective teaching and learning process. Based on the requirements prepared department-wise, the IQAC prioritizes the requirements and, resources.Our infrastructure at present includes well-furnished class rooms, well quipped Principal's chamber, library with attached reading room, a spacious meeting hall, IQAC room, women's hostel, smart classrooms, seminar hall,auditorium, canteen, gymkhana,examination room, play ground etc. The management has always shown keen in making the infrastructure conducive to effective teaching-learning process. A ventlated classroom with uninterrupted power supply and comfortable seating accommodation would provide additional strength to the students and encouragement to the teachers to deliver the best. To ensure this high power solar panels been installed in the college campus.

Student Support and Progression

Student Support activities of the College is steered by Management Principal Head of Department and Faculties. To promote students' participation in cultural and sports activities. The college arrange a series of activities like Fresher Party, Teachers Day, Navratri Festival, Farewell, Sports day etc.

Along with the scholarship and free ship provided by the management, the institute has also given discounts on fees for the benefit of the students. Placement drives initiated by the Placement cell has enabled appointment in reputed organizations and it has developed more linkages with the employers.

On the basis of the recommendations made by various departments more steps were initiated to improve career preparedness of the students which includes the following: -
Skill Academy providing more skill certificate course. Guidance for competitive exams organized by various departments Introduction of more remedial and bridge courses
Counselling and guidance related to career.

Students' participation in organizing events is encouraged in academic and administrative levels like department clubs, IQAC, cultural, sports. Yoga and personal counseling sessions help students in excelling in academic

performance and personality development. The excellence and expertise in their specialization help students to have a better progression in higher education such as post-graduation, enhanced enrolments in the study specific areas of interest.

Governance, Leadership and Management

With a well-defined Vision and Mission statement, the Institution practices decentralization and participative management in academic and administration. The Vision and Mission of the institution translate in to action through an effective governance system. The Principal of the college has complete authority for the smooth functioning of the institution. However, the Governing Body guides the Principal regarding the implementation of diligence and empowered to decentralize the academic and administrative activities. Academic Council regularly effectively monitors academic activities. Various Functional- Committees/Cells/ are formed in which representatives of the students are involved.

The College Development Committee (CDC) is instrumental in planning, monitoring and evaluating the administration and academic processes. Staff members become part of the planning, decision making process of CDC through representative members. Major decisions like Budget, New Courses, implementation and accountability of the teaching-learning process are recommended.

Strategic plan is prepared in tune with the vision and mission of the college. Safety and Security Management, Renewable energy usage system, Hygiene, and green campus. Anti-ragging, Anti Sexual harassment cell, Grievance redressal cell, and Women Development Cell are established.

To promote quality culture in the campus, IQAC brings in quality initiatives such as,

- Regular submission of AQAR
- Various welfare measures are undertaken.
- FDPs and SDPs for staff empowerment
- Organization of seminars/ Conferences/Workshops conducted on quality aspects
- Feedback Analysis & AAA (Academic & Administrative Audit)
- The managing council of the college with representatives, the Principal, the staff representatives collaborate in a democratic manner in carrying out the administrative responsibilities.

The management regularly conducts internal and statutory audit and accordingly prepare the financial plan for the development of institution.

Institutional Values and Best Practices

Institutional Values: All efforts are initiated by the institution for the promotion of gender equtiy, ethics and values, enviornmental awareness, patriotism and team work.

With the efforts of IQAC the college took Institutional membership (M.No: 17-11-0013) on 23rd December 2019, with Indian Association for Women Studies, with the objective to organize Women centric program and activities in the Institution. On 27th November 2020 the college hosted IWAS western regional online conference on gender and higher education.

The college through celebrations of important events and festivals motivate the girls and creates a sense of belongingness, team work, leadership and Patriotism. Festival and Important Events/Days such as

1. International Yoga Days
2. Ashadi Ekadashi
3. Women Days
4. Guru Purnima
5. Savitribai Phule Jayanti
6. Ganesh Festival
7. Gandhi Jayanti
8. Garba Celebration etc are celebrated with enthusiam

Our College has taken various initiatives in the form of celebration of days of eminent personalities National Festivals like Womens Days, Tigers Days,etc.Eminent Personalities Birth Anniversary is celebrated like Savitri Bai Phule Jayanti is celebrated every year on 8th March.The college students and faculty members celebrates "navaratri" every year in the college campus.The festival spans nine nights.After this function many cultural programs are conducted in an traditional manner.National Festivals and Days help in developing tolerance harmony towards culture ,region and linguistics and also communal social economics and other diversities.

Best Practices I:

 "Educate Empower Transform: Vidya Lakshmi to Underprivileged"

Title of the Practice: Educating girls from Rural Gujarat to empower them.

The college, stakeholders with support from dedicated and visionary management, empowers under privileged women of Kutchi, Halai and Ghoghari Lohana Caste or community from rural areas of Gujarat by supporting them and monitoring them to acquire knowledge and go for higher education.

Best Practices II:

Title of the Practice: Reshaping Feminism during COVID-19.

The major aims of the practice followed by the institution were

To bring positive vibes among girls students to handle the challenging scenario of COVID-19.
To empower them to be self-reliant.
To overcome stress and anxiety.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	Matushri Kanbai Lalbai and Motibai Lohana Kanyashala and Balikagruh's B.L. Amlani College of Commerce and Economics M.R. Nathwani College of Arts
Address	NS ROAD NO 6,NEXT TO JAMNABAI SCHOOL GATE NO 4,JVPD SCHEME VILEPARLE WEST
City	MUMBAI
State	Maharashtra
Pin	400056
Website	www.amlaninathwanicolleges.edu.in

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal	Jitendra Aherkar	022-61544005	8369140847	-	iqacmklm@gmail.com
IQAC / CIQA coordinator	Dinesh Chotrani	022-61544001	9820920751	-	ancconf@gmail.com

Status of the Institution	
Institution Status	Private and Self Financing

Type of Institution	
By Gender	For Women
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	Yes MINORITY CERTIFICATE.pdf
If Yes, Specify minority status	
Religious	NA
Linguistic	Gujarati
Any Other	NA

Establishment Details

State	University name	Document
Maharashtra	University of Mumbai	View Document

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	25-03-2022	View Document
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	**Address**	**Location***	**Campus Area in Acres**	**Built up Area in sq.mts.**
Main campus area	NS ROAD NO 6,NEXT TO JAMNABAI SCHOOL GATE NO 4,JVPD SCHEME VILEPARLE WEST	Urban	11488.28	8616.21

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	**Name of Programme/Course**	**Duration in Months**	**Entry Qualification**	**Medium of Instruction**	**Sanctioned Strength**	**No.of Students Admitted**
UG	BMS,Department Of Commerce And Management	36	HSC	English	180	99
UG	BCom,Department Of Commerce And Management	36	HSC	English	360	269
UG	BCom,Department Of Accountancy	36	HSC	English	180	76
UG	BCom,Department Of Economics And Banking	36	HSC	English	180	16
UG	BA,Department Of Arts And Mass Media	36	HSC	English	180	16
UG	BA,Department Of Arts And Mass Media	36	HSC	English	360	54
PG	MCom,Depa	24	BACHELO	English	120	13

	rtment Of Commerce And Management		R			
PG	MCom,Department Of Commerce And Management	24	BACHELOR	English	120	27
PG	MCom,Department Of Accountancy	24	BACHELOR	English	120	92
PG	MA,Department Of Economics And Banking	24	BACHELOR	English	60	5
PG	MCom,Department Of Economics And Banking	24	BACHELOR	English	120	59
PG	MA,Department Of Arts And Mass Media	24	BACHELOR	English	60	1

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0				0				6
Recruited	0	0	0	0	0	0	0	0	4	2	0	6
Yet to Recruit				0				0				0
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				12
Recruited	0	0	0	0	0	0	0	0	7	5	0	12
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				6
Recruited	3	3	0	6
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	1	0	0	1
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	4	2	0	6
M.Phil.	0	0	0	0	0	0	1	1	0	2
PG	0	0	0	0	0	0	6	4	0	10
UG	0	0	0	0	0	0	0	0	0	0

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Temporary Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	7	2	0	9

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	0	0	0	0	0
	Female	507	23	0	0	530
	Others	0	0	0	0	0
PG	Male	0	0	0	0	0
	Female	192	5	0	0	197
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
General	Male	0	0	0	0
	Female	831	848	796	773
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		831	848	796	773

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	Our college follows Choice Based Credit System (CBCS) system as prescribed by the University of Mumbai. Programmes run by the institution have interdisciplinary courses / chapters integrated into their respective curriculum. The college has conducted 12 Certificate Courses of interdisciplinary nature and students of any programme can register and complete the Certificate course. In addition to this students also study about the environment, gender issues and professional ethics.
2. Academic bank of credits (ABC):	NEP 2020 facilitates multiple entry and exit in pursuing higher education. Students can choose their own learning path to attend a degree / diploma / certificate. Working on the principle of multiple entry and exit will facilitate anytime, anywhere and any level of learning. The ABC will offer us online centralized system of credit accumulation and enable student mobility. This will facilitate our urban students as they exit somewhere, engage in gainful employment for some time fin order to support their family or their own education in future and come back and continue there higher education. This will reduce the dropout ratio in the higher education system. The institute is fully prepared to implement the ABC once the NEP 2020 is implemented by Government of Maharashtra and University of Mumbai.
3. Skill development:	Skill development is of prime importance in the present higher education system in order to make students employable. Our faculty members follow problem solving skills, experiential learning and participative learning. As a result learners will imbibe the capacity to acquire and demonstrate the above skills in their practical world where they come across similar problems and challenges. We conduct more than 12 Certificate courses integrating varied skill component in them. We also try to incorporate skills to enhance critical thinking, creativity, communication skill, Environmental awareness and Extension activities.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	Already incorporated teaching the Indian languages, promotion of Indian culture, and traditions in the existing system. Certificate course in pali and sanskrit was conducted for the benefit of the students in collaboration with Rani Durgavati University. The college through celebrations of important events and

	festivals motivate the girls and creates a sense of belongingness, team work, leadership and Patriotism. Festival and Important Events/Days such as International Yoga Days, Ashadi Ekadashi, Women Days, Guru Purnima, Savitribai Phule Jayanti, Ganesh Festival, Gandhi Jayanti are celebrated with theme based activities
5. Focus on Outcome based education (OBE):	The IQAC takes the initiatives to guide faculty members to develop COs, POs and PSOs. In the orientation programme students are oriented on outcome based education. Workshops, webinars and seminars were conducted to orient the faculty to develop the COs, POs and PSOs with respect to industry standards, employability skills and acquaintance required.
6. Distance education/online education:	It was during the COVID-19 pandemic period that our college has resorted to online education mode to impart education. The college has well equipped computer lab with wifi facility. You- Tube, E- mails, WhatsApp group, Zoom and Google classrooms are used as platforms to communicate, provide material and syllabus, make announcements, conduct tests, upload assignments, make presentations, address queries, mentor and share information. We have conducted a few Certificate courses in online mode

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Electoral Literacy Club (ELC) was formed on 02/04/2021.The Election Commission of India, as a part of continuous electoral and democratic education, had directed setting up of Electoral Literacy Club in educational institutions with a view to develop a mechanism of engagement with future and newly enrolled electors. It is envisaged that ELCs will emerge as vibrant hubs of electoral literacy for developing and strengthening culture of electoral participation among young and future electors. ELCs, formed with newly enrolled students, will draw up a calendar of activities such as creative writing, drawing, debate, elocution, extempore, one-act play, slogan writing which will be shared by the District Election Office.

2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Faculty member and students' coordinator have been appointed by the college.Prof Saurabh Pagare is the co-ordinator for the ELCs and Prof. Amar Slave is the Assistant co-ordinator. The ELCs are functional and help students to sensitize towards awareness of 'Right to vote' among students, faculty members and community at large. To enable critical thinking on issues related to election rights, democracies and its processes. Our ELC works to educate the future voters about enrolment, and other electoral process like EVM/VVPAT. It also helps to develop a culture of electoral participation and maximize the ethical voting and follow the principle 'Every vote counts' and 'No voters to be left behind'.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	Various voluntary contribution programmes are organized by the college in electoral processes participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	The college conducted voters awareness drive in the adopted village of under the Unnat Bharat Abhiyan in Madh region of Mumbai Suburb. Special youth awareness rally was oraginesed to make young generations aware about the importance on voting in the society.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	Around 380 students are registered as a new voter the electoral roll. Special Camp was organized in college in collaboration with Mahanagar Palika members for registration process of new voters.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
773	796	848	831	843

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 15

File Description	Document
Institutional data in the prescribed format	[View Document](#)

2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
15	15	15	15	15

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
31.19536	28.75881	51.90708	38.69478	138.49577

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

The institution ensures effective curriculum delivery through a well-planned and documented process Response:

Our college is affiliated to University of Mumbai, and strictly follows university prescribed curriculum and takes efforts to achieve academic excellence & professional competency by adopting academic flexibility measures.

- At the commencement of the academic year, IQAC, the HoDs along with Principal engage in a brain storming session with regard to teaching-learning activities keeping in view the outcomes of the previous academic year.
- Workload allotment to teachers as per their expertise and University guidelines.
- IQAC finalizes the academic and co-curricular activities and an academic calendar is prepared.
- Time-Table Committee prepares a timetable and circulates to departments and faculties.
- Teaching Plan is prepared in the beginning of the semester by course faculties. Faculties ensures to complete the syllabus on time.
- The progress of teaching-learning is periodically discussed in IQAC meetings, meetings with Principal and Parent-Teacher's meetings.
- Different Pedagogy in teaching such as blended lecture methods, participative, experiential learning, ICT, Computer Based Learning (CBL), Self Directed Learning (SDL) apart from Chalk and Talk are adopted in curriculum delivery. These initiatives and methodologies have resulted in excellent results in the past five years.
- Academic year commences with an Orientation Programme for the students at the beginning of the session to acquaint students' examination, learning and other support system, institutional code of conduct etc.

The academic calendar serves as an informational tool to plan the academic activities for students, faculty, and staff of the institution. The academic calendar is well disseminated on the website, so that other stakeholders are informed regarding the activities and events happening in the institution. The calendar includes dates for admission, the commencement of classes, workshops, seminars, Continuous Internal Evaluation (CIE), and University Exam.

A number of co-curricular, extra-curricular activities, DLLE activities are planned in advance. The activities are also included in calendar.

Continuous Internal Evaluation process:
1.Announcement of overall structure schedule of CIE
2.Setting of Question papers

3.Conduct of Internal Assessment/Test

4.Action is taken for the improvement of student performance

5.Submitting Internal Assessment marks to university

Online continous internal evaluation during COVID-19, with the initiative of Principal and IQAC conducted on proctor software in order to ensure transparency and fair evaluation.

Continuous Internal Assessment (UG) 25 Marks	Continuous Internal Assessme
• 20 Marks Class Test • 5 Marks Active participation in routine class	• 40 Marks Class Test

File Description	Document
Upload Additional information	[View Document]
Provide Link for Additional information	[View Document]

1.2 Academic Flexibility

1.2.1 Number of Add on /Certificate/Value added programs offered during the last five years

Response: 12

File Description	Document
Upload supporting document	[View Document]
Institutional data in the prescribed format	[View Document]

1.2.2 Percentage of students enrolled in Certificate/ Add-on/Value added programs as against the total number of students during the last five years

Response: 43.07

1.2.2.1 **Number of students enrolled in subject related Certificate/ Add-on/Value added programs year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
833	200	143	66	520

File Description	Document
Upload supporting document	[View Document]
Institutional data in the prescribed format	[View Document]

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Response:

The Mission and Vision of the College are in alignment with the core values stated by NAAC. The institution integrates the activities and is planned for inculcating a value system in the students.

Cross cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics are integrated into the Curriculum of most courses offered in the college. The IQAC motivates departments and faculty to organize activities relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum on a continued basis so as to inculcate core values among students. For instance.

- The college in collaboration with Rani Durgavati Vishwavidyalaya and Public Night Degree College organised and online national webinar on human values in order to inculcate human values amongts students.
- Special lectures are arranged in order to develop and understanding of human and professional ethics. Dr. Francis Vaidya delieverd a lecture of professional ethics on 6th April 2022 explaining the principles, guiding the action and decisions of professionals.
- One day online webinar was conducted in association with department of Women studies, Bharathidesan Univeristy Trichirpalli, Tamil Nadu on issues and concerns for exploring the unaware concept based on gender issues.
- In order to prepare students to handle disaster the college organised online training workshop cum capacity building program on "Communitiy Based Disaster Prepardness and Management" in collaboration with National Institutes of Disater Management, Ministry of Home Affairs, Government of India.
- In order to create enviornment and sustainability awareness the IQAC in collaboration with Dayanand Arya Kanya Mahavidyalaya, Nagpur conducted International Tiger Day Celebration on 29th July 2021.
- Ours is the first college in Mumbai and Maharashtra to become member of India Universities and Institutions Network for Disaster Risk Reduction(IUINDRR) to become partner in order to network enviornmental project for students across higher education. In this regard the college in collaboartion with IUINDRR organised its first program across India on World Day to combat desertification and drought.
- Capacity building programs are initiated to enrich the students with the general awareness about their rights and laws granted to the citizen by the government. The college aims at creating a wide range of awareness of human and gender rights among the student community.
- The college also published a handbook for students and stakeholders on Human Values & Professional Ethics, Code of Conduct in order to sensitize them about human values.

File Description	Document
Upload Additional information	[View Document]
Provide Link for Additional information	[View Document]

1.3.2 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 71.02

1.3.2.1 **Number of students undertaking project work/field work / internships**

Response: 549

File Description	Document
Upload supporting document	[View Document]
Institutional data in the prescribed format	[View Document]

1.4 Feedback System

1.4.1 Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website (Yes or No)

Response: Yes

File Description	Document
Upload supporting document	[View Document]

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Enrolment percentage

Response: 48.7

2.1.1.1 **Number of students admitted year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
773	796	848	831	843

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1920	1920	1680	1440	1440

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

2.1.2 Percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (Exclusive of supernumerary seats)

Response: 12.24

2.1.2.1 *Number of actual students admitted from the reserved categories year - wise during the last five years*

2021-22	2020-21	2019-20	2018-19	2017-18
62	60	64	48	45

2.1.2.2 **Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
522	522	456	390	390

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

2.2 Student Teacher Ratio

2.2.1 Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 51.53

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences using ICT tools

Response:

The College faculty in order to make teaching learning more effective uses students centric methods.

1) Experiential Learning Techniques: As a part of experiential learning and participative learning various academics and industrial visits are organised every year.

- On 24th January 2018 the Banking & Insurance students visited RBI Monetary Museum to understand security features on currency notes, instruments of monetary and fiscal policy.
- On 29th January 2018 the Management Students visited MSME.
- Educational tour for students was oraganised to Manali-Dharamshala- Amritsar from 14th January 2018 to 23rd January 2018 to visit woolen inudstries and also for city tour as part of experiential learning and participative learning.
- Media students visited pearl academy to acquire practical knowledge of creative arts, media and photography.
- A study tour was organised to Winery in Goa from 16th to 20th February 2019, to understand the methodology of making wines, understanding enviornmental factors affecting the indusrty.
- The media students visited Jio Studio on 22nd January 2020 at BKC to understand multiple computer graphic.
- Management students visited Bisleri factory on 9th November 2019, to understand the operation process of water purification and preservation.
- Finance students visited SEBI (Securities and Exchange Board of India), to understand the functioning and role of SEBI. Students was also enlighten about systematics investing in stock market.

2) Participative learning:

- During Covid-19 faculty exchange program was conducted on online mode also for enhancing learning experiences.
- The college has established 'MoE's Innovation Cell (MIC)' to systematically foster the culture of Innovation to encourage, inspire and nurture young students by supporting them to work with new ideas.
- The students are encouraged to take part and present papers in various seminars, workshops and conferences. Students also participate in extra and co-curricular activities, intra/interdepartmental, inter/Intra college events which enhance their planning, organizational and managerial skills through events like Elysium (Institution's Annual cultural fest)

3) Problem Solving Methodologies:

- Study of Current Affairs: Used to increase student participation and develop problem solving skills.
- Assignments, quizzes, presentations: used to develop logical reasoning and problem-solving skills.
- Project exhibitions: Questioning and exploring skills are developed among students.
- Tutorials: Problem solving skills. Case studies.
- The college received Rs.15,000 from National Commission for Women for conducting effective online lecture series to enhance the students personality and for capacity building program.

Teachers use the conventional black-board presentation methods, especially in Mathematics, Commerce and Economics. Some teachers use power point presentations and computer-based materials.Students webinar are orgainsed to enhace their knowlegde and catering new things in the field of higher education learning. The institution adopts modern pedagogy to enhance teaching learning process. The college has well equiped computer lab with wifi facility.You- Tube, E- mails, WhatsApp group, Zoom and Google classrooms are used as platforms to communicate, provide material and syllabus, make annoucements, conduct tests, upload assignments, make presentations, address queries, mentor and share information.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.4 Teacher Profile and Quality

2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years

Response: 100

2.4.1.1 **Number of Sanctioned posts / required positions for teaching staff/ full time teachers year wise during the last five years:**

2021-22	2020-21	2019-20	2018-19	2017-18
15	15	15	15	15

File Description	Document
Upload supporting document	[View Document](#)

2.4.2 Percentage of full time teachers with NET/SET/SLET/ Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 24

2.4.2.1 **Number of full time teachers with NET/SET/SLET/Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
4	4	4	3	3

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

As per Affiliated University rules the first year and second year examinations are conducted by the college on behalf of the university. The third year i.e final year examination external is conducted by university and internal exam is conducted by the college.

Examination Committee:
The Committee consists of Convener, Co-Convener and members from all Undergraduate departments. Non-teaching staff also lend its support in administrative work. The examination committee performs following functions to maintain transparency and robustness of examination procedure:

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time-bound and efficient

- Time table and seating arrangement for examination are displayed on the notice board adequately in advance.

- For internal examination, syllabus is declared by subject teacher and semester end examination is conducted on entire syllabus.
- The question papers are verified to eliminate errors and stored in sealed envelope.
- Supervision duty chart is drafted and informed to teachers.
- Separate seating arrangement for students with learning disability and the writer, reader and extra time to such students as per university guidelines.
- Requisite number of copies are printed just 2 hours before actual examination.
- Attendance of students is maintained properly during examination.
- Any unfair activity of the student is reported to Unfair Means Committee for appropriate investigation and action.
- Examination Committee determines deadline for assessment of answer books. Teachers update marks in result processing software "Graded".
- The detail process of evaluation is communicated to the students at the beginning of the programme and course by the exam committee and the same is also displayed on the notice board.
- The students are informed about the internal examination one month prior to the schedule date of examination.
- Once the consolidated semester end result is declared and if any student in not satisfied with the marks in any subject, she is required to apply for revaluation by paying necessary processing fee.
- The exam committee appoints an external examiner to revaluate the paper so that there is transparency in the examination and evaluation system.
- The continuous evaluation of students is carried out by faculty through internal and external examination.

During Covid-19, in the interest of students, the IQAC in consultation with Principal purchased proctor exam software (Teach us) in order to conduct online exams with utmost fairness, accuracy and transparency.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1 Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website and attainment of POs and COs are evaluated

Response:

The College takes a number of steps in dissemination of the vision, mission and programme outcomes among students and other stakeholders. The vision and mission statement is displayed at all strategic locations in the College, College Prospectus and Institutional website. The Programme Outcomes of all graduate and post graduate programmes offered by the Institution are displayed on the College website. During the admission process, the teachers counsel the prospective students and parents on the expected outcomes of programmes for selecting their course for admission. Orientation programmes organized for

all first year students acquaints the students with the vision, mission and the expected outcomes of their selected programmes. The meeting held for parents of first year students is also used to guide parents to understand the expected outcomes. Assessment for Attainment of POs, PSOs and COs is the process carried out by the institution, that identify, collect and prepare data to evaluate the achievement of POs, PSOs and COs. Assessment methods are categorized as following.

Direct Method (80%)

- Define POs , PSOs and COs
- Setting the POs , PSOs and COs Target Articulation matrix
- CO Assessment (setting and measurement):-Internal Assessment (25%) & External Assessment (75%)
- Attainment of POs/PSOs

This method display the student's knowledge and skills from their performance in the continuous internal assessment tests, semester examinations and supporting activities such as seminars, assignments, case study, group discussion, online quiz, mini project etc., These methods provide a sampling of what students know or can do and provide strong evidence of student learning.

Procedure for attainment of POs, PSOs and COs through Direct Method:

- Define POs/PSOs and COs at Institutional level.
- Setting Target level of Attainment of POs/PSOs: Articulation matrix has been set with correlation levels of 3, 2, 1 and '-' which denotes high, medium, low and no correlation respectively of Cos with POs/PSOs, then target attainment level for each PO/PSO is set. Setting and Measurement of COs assessment: It is calculated in levels 3,2,1 for high, medium, low respectively, on the basis of number of students obtaining greater than or equal to 50% marks in both internal and semester end examination.
- Obtain POs/PSOs attainment table: Assessment of Internal and semester end examinations are considered with the weightage of 25% and 75% respectively for attainment of POs/PSOs. Indirect Method (20%)
- Exit Survey
- Attainment of POs/PSOs

Indirect assessment is done through program exit survey. It is conducted for students who have graduated from the institution for that year. Relevant questionnaire to evaluate attainment of POs/PSOs is given in exit survey form.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6.2 Pass percentage of Students during last five years

Response: 90.15

2.6.2.1 **Number of final year students who passed the university examination year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
367	372	332	235	240

2.6.2.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
395	372	332	361	255

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response:

File Description	Document
Upload database of all students on roll	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 *Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)*

Response: 10

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
7	0	0	2	1

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

The IQAC strives hard to foster right kind of ecosystem with respect to learning, teaching, entrepreneurship, and community orientation. The college has established an Institution's Innovation Council (IC202219026) in the campus as per the norms of Innovation Cell, Ministry of Education, Govt. of India during the academic calendar year 2021-22. The college have been funded with Rs. 49,000 by Institution's Innovation Council in order to train students to take up entrepreunership and be empowered.

Another initiative taken up by the IQAC is establishment of Cell (IPR Promotion and Management, Department for Promotion of Industry and Internal Trade, Ministry of Commerce & Industry, Government of India), in order to equip and train students to set up start up and patent them.

One of our senior faculty Dr. Jitendra Aherkar has been awarded two innovation patents, one at national and one at international level for guiding and encouraging students to become sucessful entreprenuers in the feild of e-commerce.

Teachers take part in delivering lectures in other colleges and transfer their subject knowledge and expertise. Students are motivated to take up entrepreneurship especially students of BBA, BCOM, and M.COM, as the majority of students come from rural backgrounds they are guided to take up rural

entrepreneurship and the same is advised through classroom teaching and special lectures. Students take part in Inter-College Fest, events, and essay writing, which helps them learn from a different perspective. As part of the Entrepreneurship activity, M.COM students had organized the FOOD FEST Carnival in College which made them learn about business, the costing of products, profit-making, etc.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.2.2 *Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years*

Response: 35

3.2.2.1 **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
5	15	7	5	3

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.3 Research Publications and Awards

3.3.1 *Number of research papers published per teacher in the Journals notified on UGC care list during the last five years*

Response: 1.53

3.3.1.1 **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
9	5	1	6	2

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 1.6

3.3.2.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
8	4	1	6	5

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

The students undertake extension and outreach activities through out the year. The Department of Life Long Learning and Extension (DLLE) Cell sensitize the students towards social issues for there holistic development.

The college has organised the "joy of giving" under DLLE department in order to encouarge the stakeholders to donate generously. The collected amount was donated to adivasi children in Vasai.(2017-18)

In 2018-19 the college contributed towards relief of Kerala floods, students collected cash and kind in order to avail it to the flood victims.

In 2019-20 Our institution in collaboration with Rajani Foundation had taken up an initiative to save the environment by taking "Zero plastic movements and beach cleaning drive" on the 30th of August, 2019 and the 8th of September, 2019.

27-04-2023 06:49:10

In the year 2020-21 due to lockdown online program was organised on promoting capacity building for rural youth. supported by NABARD

In the year 2021-22 the college has entered in to MOU with National Institute for Disater Managament (NIDM), Ministry of Home Affairs under Point No. 3 of PM 10 Point Agenda on Disater Risk Reduction: Women's Leadership and Greater Involvement should be central to disaster risk management. Through this program three days online training program on " Community Based Disaster Preparedness and Management" was organised every quarter to educate and train women across Maharashtra to handle challenging situtaions and manage disaster at community level.

Four faculty have received extension work grants from Univeristy of Mumbai and Dr. Jitendra Aherkar have received action research project from Mahatma Gandhi National Council of Rural Eduacation, MHRD Governement of India of amount Rs. 3,00,000

The college has been selected for Unnat Bharat Abhiyan, a flagship program of the Ministry of Education (MoE) Government. The college has adopted cluster of five villages under Unnat Bharat Abhiyan (UBA) in consultation with the District Collectors. with UNNAT BHARAT Abhiyan Program. The college has set short term, medium-term and long-term goals for village development. Under this project we have attempted to addressed few challenges such as water supply, senitation and health hygeine issues for household surveys. These issues have been identified through Gram Sabhas and public participation in planning and implementation was encouraged.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.4.2 Awards and recognitions received for extension activities from government / government recognised bodies

Response:

1. The DLLE coordinator Dr. Jitendra Ahrekar has been appreciated with award as field coordinator for the progress of extension education and social welfare activities during the year 2019-20

2. The college has been awarded by University of Mumbai with best extention college (DLLE) award for the year 2020-21.

3. The college has been awarded by Sahayah Foundation for Extension Activity in Social Work for the year 2021-22.

4. The DLLE coordinator Dr. Jitendra Ahrekar has been appreciated with award as field coordinator for the progress of extension education during the year 2022-23

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organised in collaboration with industry, community and NGOs) during the last five years

Response: 27

3.4.3.1 **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
3	3	9	8	4

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.5 Collaboration

3.5.1 Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 14

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 Availability of adequate infrastructure and physical facilities viz., classrooms, laboratories, ICT facilities, cultural activities, gymnasium, yoga centre etc. in the institution

Response:

The policies regarding creation and enhancement of infrastructure are purely based on ensuring effective teaching and learning process. Based on the requirements prepared department-wise, the IQAC prioritizes the requirements and, resources. Creation and enhancement of infrastructural facilities is considered the basic requirement for effective teaching and learning. This is done with the help of management assistance. Our infrastructure at present includes well-furnished class rooms, well quipped Principal's chamber, library with attached reading room, a spacious meeting hall, IQAC room, women's Hostel, one smart class, seminar hall,auditorium, canteen, gymkhana,examination room, play ground etc. The management has always shown keen in making the infrastructure conducive to effective teaching-learning process. A classroom with uninterrupted power supply and comfortable seating accommodation would provide additional strength to the students and encouragement to the teachers to deliver the best. To ensure this high power solar panels been installed in the college campus.

The College has the following infrastructural facilities for the conduct of various Programs under respective departments.

Auditorium: An state of art auditorium is used for conducting various collegiate, intercollegiate and university level programs.

Seminar Hall: A well-furnished air-conditioned room with 200 seats and all audiovisual equipment.

Library: A library with ample space for reading and reference available. OPAC facility has been installed in the library for the smooth identification, retrieval and issue of books. UGC- NLIST service from INFLIBNET is also available in the library.

Special facilities and equipment for teaching learning and research include projector, smart board, podium, CCD T.V and many other equipment are available. The College also has a spacious playground.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.1.2 Percentage of expenditure, excluding salary for infrastructure augmentation during last five years (INR in Lakhs)

Response: 8.43

4.1.2.1 **Expenditure for infrastructure augmentation, excluding salary during the last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
6.35182	1.62226	3.06855	4.60709	8.72716

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS), subscription to e-resources, amount spent on purchase of books, journals and per day usage of library

Response:

Library is partially automated using Integrated Library Management System (ILMS).

1. The college Library is a gateway to a world of Information. The Staff and students have unlimited access to a wealth of Information found in resources like books, magazines, Journals, Hand Books, seminar reports. It also maintains Question Papers of all the streams for reference.

2. The College Library is fully ventilated; Wi-Fi enabled and has a sufficient seating capacity.

3. Books are procured on the recommendation made by Library Committee & course faculties which also takes into consideration the users requirements.

4. Making entries for daily issue/return of books.

5. Regular updates of books purchased by the library.

6. The library has collection of rare books, reports and important journals

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Response:

College is equipped with ICT infrastructure to facitilate the Teaching-Learning activity for our students.

1. Information Technology has become an indispensable asset for the functioning of every institution. Hence, to meet the demands of the various stakeholders, the Institute frequently updates its IT infrastructure.

2. Internet facility and and Wi-Fi is available for students and staff in the entire College during working hours. There are 2 nodes of Internet attached to the computer Lab. All the computers are connected with LAN. Fast Ethernet with a speed of 100 mbps supports internet facility. The services of addition to the access to books is facilitated by providing a terminal through which students and staff can easily locate the classification numbers,. Notification for recruitments and competitive examinations, published in newspapers are displayed on the noticeboard.

3. Computer Labs have adequate number of desktops maintaining student ratio.

4. The College has employed IT Lab Assistant and consultant for maintenance and support of the ICT infrastructure.

5. The college uses various software. However, with respect to the prescribed syllabus, licensed softwares are also used such as Microsoft and Windows Operating System. A licensed copy of antivirus is installed on machines. The college has bult in firewall in load balancer.

6. The Exam room has a dedicated internet connection & webcam fitted computer for downloading University question papers, a CCTV which covers the entire room and is also equipped with a photocopy device.

7. The computers of the college are connected with printers and scanners wherever required at all important work areas.

8. The College has an active website. The Website is dynamic and displays the latest notifications promptly.

9. The institute has 24*7 CCTV surveillance in entire campus.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.3.2 Student – Computer ratio (Data for the latest completed academic year)

Response: 15.46

4.3.2.1 **Number of computers available for students usage during the latest completed academic year:**

Response: 50

File Description	Document
Upload supporting document	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1 Percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years (INR in Lakhs)

Response: 91.57

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
24.84354	27.13655	48.83853	34.08769	129.76861

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Percentage of students benefited by scholarships and freeships provided by the Government and Non-Government agencies during last five years

Response: 5.38

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government and Non-Government agencies year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
34	37	21	116	12

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.2 *Capacity building and skills enhancement initiatives taken by the institution include the following*

1. *Soft skills*
2. *Language and communication skills*
3. *Life skills (Yoga, physical fitness, health and hygiene)*
4. *ICT/computing skills*

Response: A. All of the above

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.3 Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 14.52

5.1.3.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
320	80	49	114	31

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.4 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Upload supporting document	[View Document](#)

5.2 Student Progression

5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 22.46

5.2.1.1 **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
122	131	43	8	10

5.2.1.2 **Number of outgoing students year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
304	307	261	271	255

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.2.2 Percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 100

5.2.2.1 *Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations) year wise during last five years*

2021-22	2020-21	2019-20	2018-19	2017-18
22	2	1	8	2

5.2.2.2 **Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
22	2	1	8	2

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 66

5.3.1.1 *Number of awards/medals for outstanding performance in sports/cultural activities at*

national/international level (award for a team event should be counted as one) year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
18	0	16	4	28

File Description	Document
Upload supporting document	[View Document]
Institutional data in the prescribed format	[View Document]

5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 14.4

5.3.2.1 **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
2	0	38	27	5

File Description	Document
Upload supporting document	[View Document]
Institutional data in the prescribed format	[View Document]

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The college has registered alumni association. The members of the association are invited and various programs are conducted .Alumni association of the college is known by the name Shavika. The college has registered and very active alumni association which helps to
build a good network between the college and the alumni. The alumni conducts meet periodically where they interact among themselves, for undertaking development activities in the college. Alumni are represented in the college IQAC and give valuable suggestions in planning the programmes. Alumni also

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support many students' centric sports, cultural, DLLE, placement activities and seminars.

File Description	Document
Upload Additional information	[View Document]()
Provide Link for Additional information	[View Document]()

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance and leadership is in accordance with vision and mission of the institution and it is visible in various institutional practices such as decentralization and participation in the institutional governance

Response:

Besides academic excellence in the areas of Finance, Accounts, Management, Commerce, Business Education, Arts and Mass Media, the College is committed to inculcate in all its students, strong ethical values of integrity, politeness, kindness and empathy. The College firmly believe that education should foster confidence, discipline clarity in thought and decision-making ability to set and achieve goals, and above all, social responsibility as a lifelong process. Students need to be selfdepent, for which students are groomed to think out of the box and engulf articulation, innovation and team work. We are committed to adopt the changing learning patterns with changes in the methods of instruction coupled with technological advancements, to create an educational experience that will influence the all-round development of students and uphold our commitment towards nation building.

The institution has a mechanism of providing operational autonomy to various functionaries in order to ensure a decentralized governance system.

1. Principal Level : Principal is the member secretary of the governing body and chairperson of the IQAC. The Principal in consultation with the Teachers nominates different committees for planning and implementation of different academic, student administration and related policies.

2. Faculty Level: Faculty members are given representation in various committees/cells nominated by the Principal in the Governing body, in the IQAC and other committees. Every year, the composition of different committees is changed to ensure a uniform exposure of duties for academic and professional development of faculty members. Following are the different sub-committees, which have been nominated for the academic year.

- Admission Committee - Cultural Committee - Sports Committee -Attendance Committee - PTA - Magazine Committee - Internal
Complaint Committee - Website Committee

3. Student Level: General Secretary of the students' union is the member of governing body. Students are empowered to play important role in different activities. In order to ensure smooth functioning students are assign specific role in diffrenet committees such as Cultural Secretary - DLLE In Charges - Sports In Charge - General Secretary

4. Non-teaching staff Level: Non-teaching staff are represented in the governing body and the IQAC. Suggestions of non-teaching staff
are considered while framing policies or taking important decisions.

5. Participative Management: The institution promotes the culture of participative management at the strategic level, functional level and operational level.

File Description	Document
Upload Additional information	**View Document**
Provide Link for Additional information	**View Document**

6.2 Strategy Development and Deployment

6.2.1 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, deployment of institutional Strategic/ perspective/development plan etc

Response:

The Organogram of the institution reflects the organizational structure of the institution. It shows the relationship among departments, heads, teaching and non-teaching staff etc. The main purpose of organogram is to distribute responsibility/workload equally and effectively among the employees.

1. Governing Body: - It consists of top management executives. This body is responsible for the overall growth of the institution including building, college surroundings, expansion, modernization, and renovation, etc. This body executes the decisions through the principal.

2. Principal: - At the institutional level, the principal as the head of administration acts as a bridge between the Management and staff. The principal executes all major decisions taken by the governing body. As an academic head, the Principal finalizes the schedule of all academic activities. Principal serves under the Governing Council, Government, and University bodies and adheres to all rules and regulations. Both teaching and non-teaching staff work under her. She is the ex officio chairman of all administrative committees.

3. IQAC is functioning as the advisory body for various policy matters, structures, and documentation as mandated by the statutory authorities.

4. Committees: - The Principal constitutes various committees for the smooth administration of the institution. Through these committees, all curricular and extracurricular activities are planned and incorporated in the academic calendar for further execution.

5. Parent-Teacher and Alumni Association: - These two bodies are associated with the institution to help and suggest in adopting various measures for the holistic development of the learners. Regular feedback of these bodies helps the head of the institution to frame various policies for the progress of the institution.

6. Teaching and Non-Teaching Staff:- Recruitment of teaching and non-teaching staff is done as per the directives of the University of Mumbai and the management. Code of conduct is issued to these staff and the same is implemented. Workload, duty hours, placement, etc. are followed as per norms. Yearly performance appraisal report is taken from all the, for better performance and institutional growth.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.2.2 Implementation of e-governance in areas of operation

      1. **Administration**
      2. **Finance and Accounts**
      3. **Student Admission and Support**
      4. **Examination**

Response: A. All of the above

File Description	Document
Upload supporting document	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures and Performance Appraisal System for teaching and non-teaching staff

Response:

A) Welfare Measures:

1) Teaching Staff:

• Financial support for research and academic publications

• Duty leave is sanctioned to participate in workshops, seminars and present papers

• To promote a research culture among the staff, the college library has subscribed to various online resources such as N-LISTetc

• Teachers are provided with the morning tea every day during break.

2) Non-Teaching Staff:

• Health care of the staff – Doctors were called whenever required
• Staff picnic and annual get together lunch are arranged by the staff welfare committee of the college.

3) Students:

• Book Bank scheme for needy students.

• Freeship and Scholarship, Hostel facility at very subsidized cost for out station students.

• Skill development: Yoga, Guest Lecture, Expert Session Workshop.

• Support for slow learners, The Mentor Tutor scheme.

B) Performance Appraisal System:

The performance of each employee is assessed annually after completion of one year of service.The performance of each faculty member is assessed according to the Annual SelfAssessment for the Performance Based Appraisal System (PBAS).Promotions are based on the PBAS proforma for UGC Career Advancement Scheme (CAS) that is based on the API score.Faculty members whose promotions are due are recommended based on their API score and are required to appear before the screening-cum-selection committee.All nonteaching staff are also assessed through annual confidential reports and annual performance appraisal.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 40

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
6	3	5	9	7

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years

Response: 36.19

6.3.3.1 **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
9	5	7	8	9

6.3.3.2 **Number of non-teaching staff year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
6	6	6	6	6

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1 Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

The Governing body and Principal take active interest in monitoring the financial resources of the college. The Principal prepares annual budget before commencement of academic year and submit the same to the Top management for approval. The budgeting and formally specified procedures have a built-in mechanism to ensure effective and efficient use of financial resources of the college. The principal presented the budget before CDC for
approval. The financial accounts of the Institute are maintained by using ERP Tally software.

The management regularly conducts internal and statutory audit and accordingly prepare the financial plan for the development of institution.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process through a number of initiatives, of which few are mentioned below

1. In the year 2018-19 the IQAC organised Nation -wide Competition on legal awareness for women with the support of the National Commission of Women, New Delhi on 10th September,2018. The College in collaboration with the Maharashtra State Commission for Women had organissed National Conference on " Women Empowerment: A Feminist Discourse.

2. In order to enhance the teaching learning process, IQAC in the year 2019-20, in collboration with Department of Lifelong learning Extension,
University of Mumbai introduced four certifacte courses 1. Certificate In Office Administration 2. Certificate In Business Administration. 3. Certificate In Basics Of Banking Procedures and Investments 4 Certificate In Basics Of Share Market.

3. In the year 2020-21 as the college was operational online IQAC conducted online webinars on relevant topics such as:

a) Webinar on 3 E's of Performing Art :"Expression, Emotion, Experience".

b) National Webinar on Stress Management during Covid 19 for College Students.

c) International Webinar Peer Collaboration and Informal Teaching Method an International Perspective.

d) Webinar on Nalanda Sanskritidhara_Multidimensional of Indian Culture.

e) Webinar on Positive Thinking and Practical Meditation (Brahmakumaris)

4. In the year 2021-22, The College received recognition of 2F Status from Univeristy Grants Commision.

One of the most significant contrbution of IQAC is colloboration with UGC, HRDC Rani Durgavati Vishwavidyalay, as a academic knowledge partner for conducting , Orientation, Refresher, Faculty

Induction Programmes for Faculties across Indian college and universities.

Another important initiative of IQAC is, complinace with Academic audit for attaing Quality Mandate, Signing of MoU with NIDM(Delhi), Public College of Commerce (Nagaland University), for academic exchange programmes.

One of the most significant contribution of IQAC is signing of MOU with International Institute of Cambridge, United Kingdom.

The IQAC had also initiated add on certificate courses with Women Studies and Research Center Rani Durgavati University. Total amount of Rs. 8,71,000 has been sanctioned by government and non-government bodies for conducting seminar,workshop and training program. Due to IQAC initiatives 08 numbers of publications is embarked for departmental project

To sum up every efforts is made to fullfil the recommendations made for quality enchancements of the Institution by esteemed peer team members.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.5.2 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality initiatives with other institution(s)/ membership of international networks**
3. **Participation in NIRF**
4. **any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA, ISO Certification etc**

Response: B. Any 3 of the above

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity and Institutional initiatives to celebrate / organize national and international commemorative days, events and festivals during the last five years

Response:

All efforts are initiated by the institutions for the promotion of gender equtiy.

1. Our college counducted gender sensitization program with "Population First" (Laadli-supported by UNFPA) on 22nd and 23rd September 2017. Students were enlighten with knowledge related to women rights, feminism and gender equity.

2. College had organised " She Activity (Sanitary Health Education), in order to create awarness and gender equity among Women in the rural sector on 28th July 2017.

3. On 7th July 2017 a workshop on Women health hygiene was organised to create awareness and address the gynaecological concern of young girls.

4. On 13th July 2018 a workshop was organised in collaboration with Procter and Gamble to enlighten the students about preventing certain diseases.

5. On 17th July 2018 Dr. Sheetal Bidkar a renowned psychologist conducted a seminar on emotional hygiene and maintaining emotional balance.

6. On 4th August 2018 "The Positive thinking seminar" was conducted in collaboration with diya foundation.

7. From 25th September to 29th September 2018 Women empower week was celebarted to educate girls related to gender issues and self empowerment.

8. National Conference on Women Empowerment: A Feminist Discourse was organised on 29th September 2018 in collaboration with Maharashtra State Commission for Women to emphasis on Women empowerment and gender sensitization.

9. With the efforts of IQAC the college took Institutional membership (M.No: 17-11-0013) on 23rd December 2019, with Indian Association for Women Studies, with the objective to organize Women centric program and activities in the Institution. On 27th November 2020 the college hosted IWAS western regional conference on gender and higher education.

10. On 3rd January 2020 a seminar was conducted on emotional intelligence to deal with stress and challenges.

11. The IQAC conducted one month lecture series program in collaboration with Women studies and research center Rani Durgavati Univeristy from 16th October 2020 to 16th November 2020, with the

objective to sensitize students on Gender Bias and Rights " In view of present and future challenges" of Covid-19 in the capacity of academic knowledge partner.

12. National conference on dynamics of womens movement on India was organised keeping the light of azadi ka amrit mohostav on 30th April 2021, with the efforts of Deparment of History and IQAC the program was sponsored by Indian Council of Historical Research New Delhi, amount of Rs. 1,50,000.

13. Reserve Bank of India sponsored Rs. 40,000 for education and training post graduate students on financial inclusion for women empowerment on 15th May 2021

14. National level multi-disciplinary online seminar on gender equalty towards a welfare state was organised on 8th September 2021.

The college through celebrations of important events and festivals motivate the girls and creates a sense of belongingness, team work, leadership and Patriotism. Festival and Important Events/Days such as

1. International Yoga Days

2. Ashadi Ekadashi

3. Women Days

4. Guru Purnima

5. Savitribai Phule Jayanti

6. Ganesh Festival

7. Gandhi Jayanti

8. Garba Celebration etc are celebrated with enthusiam

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

7.1.2 The Institution has facilities and initiatives for

1. **Alternate sources of energy and energy conservation measures**
2. **Management of the various types of degradable and nondegradable waste**
3. **Water conservation**
4. **Green campus initiatives**

5.Disabled-friendly, barrier free environment

Response: A. 4 or All of the above

File Description	Document
Upload supporting document	[View Document](#)

7.1.3 Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. **Green audit / Environment audit**
2. **Energy audit**
3. **Clean and green campus initiatives**
4. **Beyond the campus environmental promotion activities**

Response: A. All of the above

File Description	Document
Upload supporting document	[View Document](#)

7.1.4 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic diversity and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

Our College takes various initiatives in the form of celebration of days of eminent personalities. National Festivals like Womens Days, Tigers Days,etc are celebrated.Eminent Personalites Birth Anniversary is celebrated like Savitri Bai Phule Jayanti is celebrated every year on 8th March.The college students and faculty members celebrates "navaratri" every year in the college campus.Navaratri is a floral festival that is associated to the prominent battle that took place between Durga and demon Mahishasura and celebrates the victory of Good over Evil.The festival spans nine nights.After this function many cultural programs are conducted in an traditional manner.National Festivals and Days help in developing tolerance harmony towards cultural, regional, linguistics and also communal social economics diversity. All teaching,non teaching staff and students participate in celebration of various programs which helps in promoting an inclusive enviornment.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Best Practice-I

"Educate Empower Transform: Vidya Lakshmi to Underprivileged"

1. **Title of the Practice:** Educating girls from Rural Gujarat to empower them
2. **Goal :** The college, stakeholders with support from dedicated and visionary management, empowers under privileged women of Kutchi, Halai and Ghoghari Lohana Caste or community from rural areas of Gujarat by supporting them and monitoring them to acquire knowledge and go for higher education.

3. **The Context:** It was observed that there were very few colleges in rural Gujarat (Rajkot, Probandar, Verawal) imparting higher education to under privileged women of Kutchi, Halai and Ghoghari Lohana Caste or community from rural areas of Gujarat. Due to financial and social constraints the women were deprived of higher education. Hence our college and management established this best practice to empower rural women.

4. **The Practice:**

- Applications are invited through advertisement in fifty community magazines

- Word of mouth publicity, personal contacts and references from the rural women aspiring for higher education.

- Panel interviews are conducted before the commencement of the academic year wherein the management and faculty members interact with parent-student.

- The aspiring students are counseled in the panel interview

- Depending on the financial and social condition of the student further hostel and college fee concession is given.

- The management provides subsidized hostel fees, subsidized or free education to needy girls from Gujarat and enrolls them in college for higher education.

5. **Evidence of Success:**

- In last five years more than 80% of girls got their graduation under this programme
- 60% of girls pursued post graduation/ professional programmes.

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6. **Problems Encountered and Resources required:** Coming from very conservative families it is a challenge to convince the parents and family member to educate and empower girl child. The management and faculty members counsel parents and provide the financial resources to enable them to educate the girl child.

Best Practice-II

1. **Title of the Practice:** Reshaping Feminism during COVID-19
2. **Goal :** The major aims of the practice followed by the institution were

- To bring positive vibes among girls students to handle the challenging scenario of COVID-19.
- To empower them to be self-reliant.
- To overcome stress and anxiety.

3. **The Context:** The disruption caused by the COVID-19 pandemic on higher education resulted in economic and social changes in students fraternity. The pandemic created a negative impact on education as well as social life of the students. Keeping this scenario in mind the IQAC decided to bring a digital transformation in education and training of young girls to make them self-reliant.

4. **The Practice:** Keeping the light of Azadi ka Amritmohtsav and COVID-19 scenario the IQAC decided to host 75 webinars to commensurate 75 glorious year of Independence. In order to overcome social obstacle and hardship during pandemic many sensitizing online programs were organized such as.

1. Lockdown 2020: Reshaping Feminism.
2. Yoga: Rejuvenating life skills
3. Skilling Feminism
4. Stress Management during COVID-19
5. Positive thinking and practical meditation
6. Guidance on nutrition and immunity

5. **Evidence of Success:** The prime idea of these webinars was to bring awareness among the young girls to face challenges and complexities of COVID-19 pandemic. As the areas covered under webinars were most relevant to the situation, informative and enlightening the students on various concerns, the college received number of grants for organizing women centric programs.

1. National human rights commission New Delhi sanctioned Rs. 75,000 for one day training program on women rights.
2. National commission for women New Delhi sanctioned Rs. 50,000 for empowerment of women in digital era.
3. Indian council for historical research sanctioned Rs. 1,50,000 for organizing national conference on dynamics of women's movement in India.
4. Reserve Bank of India sanctioned Rs. 40,000 towards national conference on financial inclusion for women empowerment and Rs. 30,000 for financial literacy workshop.
5. National Bank for Agriculture and Rural Development sanctioned Rs. 50,000 for capacity building program and Rs. 82,000 for financial literacy seminar.
6. Singing of MOU with Women Studies and Research Center Rani Durgavati University for certificate course and capacity building programs in online mode.

6. **Problems Encountered and Resources required:**The problems encountered are already described as constraints. The programs could not ensure wholehearted participation of all sections of students. Internet connectivity was a major concern as number of students were in interior and rural areas. Non availability of mobile also was a concern. Some of the girls expressed their inability to attend few webinars due to family issues at home. To encountered these problems the college made YouTube channel and uploaded all the videos of the webinars conducted.

File Description	Document
Best practices as hosted on the Institutional website	[View Document](#)
Any other relevant information	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

- Prime location: Geographically the college is ideally situated at the heart of the city. It is near famous Jamnabai School and Juhu Police station.and is well connected by road and railways. It is approachable both from railway stations and there are bus routes to cover up nearby places.
- Progressive and supportive management with the motto of helping the under privileged sections of society and hence contribute for national development.
- Competent, qualified, committed and enthusiastic faculty members who are academic minded. The leadership is provided by a committed Principal.
- The most remarkable strength of the institution is the cordial relation among the students and the teaching and nonteaching staff of the college.
- Highly secure environment with CCTV Cameras.
- Spacious library with large number of books, internet and Wi- Fi facility.
- Vibrant cultural and sports culture and scope for extension activities.
- The college regularly conduct workshop, conferences on gender equity and there is a huge scope for gender sensitization and women empowerment programs
- There is scope to start add-on courses./ self financing courses.
- As the institution is in prime location imparting education and empowering women selflessly, there is huge potential for the institution to become an autonomous college and contribute greatly to the cause of women education and empowerment.

File Description	Document
Appropriate web in the Institutional website	[View Document](#)
Any other relevant information	[View Document](#)

5. CONCLUSION

Additional Information :

The one unique contribution of the college is to educate and empower girls. The activities that are planned, the ambience and freedom given to the students, supporting teachers, exposure to various different forums, mentoring, continuous evaluation system, value added courses etc.- all contribute to overall personality development of the girls the.

Though the College enjoys Linguistic Minority status, admissions are open for all sections of the society with all facilities.

IQAC encourages faculty and students to adopt innovative teaching and learning techniques, through organizing orientations and faculty development programs on regular basis,
innovative teaching learning and arranging webinars on current trends

 Apart from offering Undergraduate Programs in Arts and Commerce, the College has also introduced Post Graduate programs as Master of Commerce(M.com) and Master of Arts (MA) from the Academic year 2019-2020.

Concluding Remarks :

The post accreditation period has witnessed the College adopting various measures to fulfill the recommendations of the Peer Team in the second cycle of Accreditation. Besides academic excellence in the areas of Finance, Accounts, Management, Commerce, Business
Education, Arts and Mass Media, the College is committed to inculcate in all its students, strong ethical values of integrity, politeness, kindness and empathy. The College firmly believe that education should foster confidence, discipline clarity in thought and decision-making ability to set and achieve goals, and above all, social responsibility as a lifelong process. Students need to be selfdependent, for which students are groomed to think out of the box and engulf articulation, innovation and team work.